

# Facilitation techniques for working groups: managing interactivity, collaboration and decision making



## Description and objectives

This workshop will allow you to explore and pilot different approaches and techniques for managing a small team or leading a team on a specific project. Specifically, it will assist you with:

- Setting the tone and making the ‘right’ impression in a new group
- Establishing effective habits for discussion and debates in the group
- Imposing appropriate tools for decision making
- Implementing strategies for resolving disagreements
- Managing subordinate, superordinate and peer interactions
- Ensuring a project advances and keeps to schedule
- Developing your personal leadership style

## Approach

Participants will work individually and in small groups on a variety of reflective and practical exercises designed to assist them in identifying and developing techniques, which fit with their personal leadership style. Each participant will have the opportunity to role play leading a group discussion and to receive constructive, individual feedback from the group.

## Trainer

Siara Isaac, teaching advisor, Teaching Support Centre, EPFL

Number of participants	15
Date and location	2 <sup>nd</sup> March 2021, University of Lausanne
Registration opening	20 <sup>th</sup> January 2021
Duration	1 day (9h–17h)
Contact	egalite@unil.ch